

Erasmus + Programme

Key Action 1

- Mobility for learners and staff - Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
YILDIZ TECHNICAL UNIVERSITY	TR ISTANBU07	Institutional: Assoc.Prof.Dr.Bayram Ali ERSOY (Institutional Erasmus Coordinator) Tel: +90 212 383 2069 E-mail: erasmus@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/
		Departmental: Ass.Prof.Dr. Müslüm ÖZİŞİK (Mathematical Engineering Department Erasmus Coordinator) YILDIZ TECHNICAL UNIVERSITY Mathematical Engineering Department Davutpasa Campus, ESENLER-ISTANBUL Phone : +90 212 383 46 08 Fax : +90 212 383 45 90 E-mail : ozisik@yildiz.edu.tr	
UNIVERSITÀ DEGLI STUDI DI TRIESTE	I TRIESTE01	Administrative contacts: Ripartizione Mobilità Internazionale Piazzale Europa, 1 I-34127 Trieste	http://esse3web.units.it/esse3/Guide/Home.do
		Outgoing: mobilita.outgoing@amm.units.it	http://esse3web.units.it/esse3/Guide/Home.do?sessionId=8E152C6368684AD7EA48265B89921F22?cod_lingua=eng
		Incoming: mobilita.incoming@amm.units.it	
Departmental: Prof. Andrea SGARRO Dipartimento di Matematica e Informatica, Via Valerio 12, 34127 Trieste, ITALY Phone: +39 040 558 2663 Fax: +39 040 558 2636 E-mail: sgarro@univ.trieste.it			

B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships
TR ISTANBU07	I TRIESTE01	11.0-11.3	Computing, Mathematics, Informatics	1 st 2 nd	4*10= 40 months 1*10= 10 months	Only by individual agreement
I TRIESTE01	TR ISTANBU07	11.0-11.3	Computing, Mathematics, Informatics			Only by individual agreement

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training
TR ISTANBU07	I TRIESTE01	11.0-11.3	Computing, Mathematics, Informatics	3*14= 42 days	3*14= 42 days
I TRIESTE01	TR ISTANBU07	11.0-11.3	Computing, Mathematics, Informatics		

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07		English		B1	B2
I TRIESTE01		Italian		A1/A2	

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

TR ISTANBU07:

I TRIESTE01: Integration of mobile students: Welcome Days, tutoring, Italian Lessons, Selections are made by fixed criteria: <http://www.units.it/internationalia>

Disabled students: <http://www2.units.it/disabili/>

Administrative contact to which Transcript of Record and Attendance certificate have to be sent

Name of the institution (and department, where relevant)	Erasmus code	Contact details for Transcript of Records and attendance certificate ² (email, phone)	Website (eg. of the course catalogue)
Università di Trieste	I TRIESTE01	Ripartizione Mobilità Internazionale Piazzale Europa, 1 I-34127 Trieste mobilita.outgoing@amm.units.it	http://www2.units.it/internationalia/

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 th May-15 th July	Online Application Period 15 th October-15 th December
I TRIESTE01	May – to be confirmed by official mail year by year	November – to be confirmed by official mail year by year

I TRIESTE01

The receiving institution will send its decision within 4 weeks from nomination deadline. The University of Trieste will send its acceptance by email directly to the students.

¹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

² Contact details to send TOR and attendance certificate for incoming students.

2. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

3. Termination of the agreement

Any unilateral or bilateral decision to discontinue or modify the exchanges will be notified to the other party by 1 September 20XX and it will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

TR ISTANBU07: <http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

I TRIESTE01: web page link :<http://www2.units.it/internationalia/it/policy/>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.konsolosluk.gov.tr/tr/en/start.aspx
I TRIESTE01	Incoming service: mobilita.incoming@amm.units.it Telephone Information Service: from MONDAY to THURSDAY 12 a.m. - 1 p.m. Phone: +39 040 558 3024/2569	http://www2.units.it/internationalia/en/erasmus/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749
I TRIESTE01	Incoming service: mobilita.incoming@amm.units.it Telephone Information Service: from MONDAY to THURSDAY 12 a.m. - 1 p.m. Phone: +39 040 558 3024/2569	http://www2.units.it/internationalia/en/erasmus/

4. Housing

University of Trieste:

According to the requirements of the Erasmus Charter for Higher Education the University of Trieste will guide incoming mobile participants in finding accommodation on the private market by providing websites offering rooms/flats on rent, associations offering accommodation and/or ESN service. Only few rooms are available at the Students hostel for students coming from non EU countries. Availability of rooms may be subject to change year by year.

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

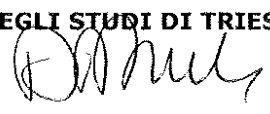
Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation
I TRIESTE01	Incoming service: mobilita.incoming@amm.units.it Telephone Information Service: from MONDAY to THURSDAY 12 a.m. - 1 p.m. Phone: +39 040 558 3024/2569	http://www2.units.it/internationalia/en/erasmus/

University of Trieste

Erasmus Student Network

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I TRIESTE01	ESN service: Piazzale Europa, 1 I-34127 Trieste info@esntrieste.it	http://www.esntrieste.it

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
TR ISTANBU07	Assoc.Prof.Dr. Bayram Ali ERSOY <i>Institutional Erasmus Coordinator</i>		YILDIZ TECHNICAL UNIVERSITY
I TRIESTE01	Prof. Diego Abenante <i>Deputy Rector for Student International Mobility</i>		UNIVERSITÀ DEGLI STUDI DI TRIESTE 

³ Scanned signatures are accepted